



**Gia Min Wong**

**Sales Development Representative**

## Profile Summary

Gia Min has 7 years of experience in Customer service, Project Management and Sales. She has worked in World Class IT MNC and M.I.C.E industry focusing on FINTECH which enabled her to develop business development skills, market research skills and gained deep insights on FINTECH and current markets. With strong analytical skills and high customer focus, she ensures CXO experience the best experience and support. She is proficient in English, Mandarin, Cantonese. One of her event “Insurance Claims & Underwriting Management Asia summit 2017” has been selected as one of the best FINTECH event in Singapore and in South East Asia in 2017.

## Relevant Key Skills

- End user training and web support for conference products (InterCall Unified Meeting, Cisco WebEx, Microsoft Live Meeting, Adobe Connect, Blue Jeans)
- SAP ERP, Salesforce (user)
- Certificate of Employment Intermediaries Basic (MOM Singapore)
- Enlightened Business Vision (Startup Academy)

## Key Strengths & Achievements

- Great interpersonal skills with experience to emphasize and communicate with both inside (internal customers) & outside the organization (external customers from APAC countries, vendors and varied management levels) to solve issues and problems
- An excellent track record of customer service skills, being very stable and with the ability to build and maintain strong & sustainable business relationship with CXOs
- Good knowledge in Internet based conferencing product ,CRM, ERP and Marketing software

### Key Achievements:

- Produced the first APAC Insurance Claims & Underwriting Management Asia summit 2017, selected as one of the best FINTECH event in Singapore and South East Asia in 2017.
- Produced first APAC Catastrophe Insurance & Risk Management Asia Summit 2017
- Produced global Port Security & Surveillance Summit 2017.
- New Sales Lead Singapore winner in a 2014, providing most sales lead in the region
- Winner of Peer Recognition Award of Q2, 2013, by demonstrating excellence in Team Work, Communication, Initiative and Customer Service
- Winner of Manager's Award of Q2, 2010 by demonstrating excellence in Team Work, Communication, Initiative and Customer Service